

Greater Reading Mental Health Alliance is a non-profit organization dedicated to promoting mental health recovery and wellness for children and adults through advocacy, education, and support services.

Job: Certified Peer Specialist/Peer Support Services Department

Job Detail:

Hourly/Non-Exempt

Starting at \$15/hour based on experience

Hiring both full time and part time (hours varies)

Berks County territory with main office located in Wyomissing, PA

Job Summary:

The **Certified Peer Specialist** is a self-identified recipient of Mental Health services. The **Certified Peer Specialist** is trained to offer support and assistance to peers diagnosed with severe mental illness.

The **Certified Peer Specialist** will perform a wide range of tasks to assist peers in regaining control over their own lives, their recovery process and community integration process.

Primary Activities & Responsibilities:

- Function as a role model to peers; exhibiting competency in personal recovery and use of coping skills
- Serve as a consumer advocate providing consumer information and peer support for clients in outpatient and inpatient settings
- Assist clients in articulating personal goals for recovery using one-to-one sessions. During these sessions, provide support to clients in identifying and creating goals and developing recovery plans with the skills, strengths, supports and resources to aid them in achieving those goals
- Utilize tools such as the Wellness Recovery Action Plan (WRAP) to assist clients in creating their own individual wellness and recovery plans
- Support clients' vocational choices and assist them in choosing a job that matches their strengths, overcoming job-related anxiety by reviewing job applications and providing interview tips
- Assist clients in building social skills in the community that will enhance job acquisition and tenure
- Assist clients in developing empowerment skills and combating stigma through self-advocacy
- Work with clients and other treatment staff to develop a treatment/recovery plan based on each client's identified goals

Competencies, Knowledge and Skills:

- Valid PA Driver's License and the ability to drive, travel, and provide community-oriented services.
- Willingness to work in peer's homes and in community both independently and in a team-oriented setting.
- Bilingual (English/Spanish) a plus.
- Work a flexible schedule that requires some evenings and occasional weekend hours.
- Have excellent verbal & written communication skills.
- Ability to follow instructions and complete assigned tasks.
- Assist the peer in identifying appropriate treatment plan goals and action steps.

- Knowledge and belief in the principles of recovery and the ability and willingness to implement recovery driven supports.
- Ability to work well with diverse, high risk populations and provide culturally competent care.
- Skilled to complete clinical documentation in a timely manner and in full compliance with organizational standards.
- Skilled in problem solving and conflict resolution within a team-oriented approach to care.
- Ability to follow all policies, procedures, and practices.
- Demonstrates a commitment to the provision of compassionate, person-centered care supportive of the peer's goals, strengths, and preferences.
- Represents the agency and program professionally within the community.
- Works independently and establish self-directed goals.
- Ability to organize time in such a way that daily expectations are achieved.

Experience:

- Minimum two (2) years continuous personal recovery and be willing to share that recovery experience in a way that promotes hope and recovery.
- Computer literacy including learning and using peer support specific electronic health record software.

Education/Licensing Requirements:

- High School or equivalent (Required)
- Associates or Bachelors degree (Preferred)
- Certified Peer Specialist certification (Required)

Benefits: (Full Time Employees Only)

- Health insurance
- Dental & Vision insurance
- Short Term Disability insurance
- Paid time off